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Minutes from 63rd Annual General Meeting 3rd Dec 2023

The sixty second Annual General Meeting of the club took place at the Clubhouse, Shopsdam Road, Lancing and on line via 'Zoom' on Sunday 3rd Dec 2023 at 3pm. There were 29 members present at the club and 1 present online.

Mike Croker, Diana Croker, Will Apps, Bob Trevis, Barry Simmons, Simon Matthews, Richard Sandy-Rewton, Peter Matthews, Karen Matthews, Nick Muggerridge, Alan Simmons, Alison Thompson, Dave Penwarden, Roger Jamieson, Steve Lynch, Tom Williams, Todd Grady Gales, Gill Davis, Liz Mills, Bob Aldridge, Paul Fewster, Neil Fulcher, Ian Gilbert, Craig Palmer, Johnny McKeown, Peter Fussey, Andy Carter, Matt Carter, Angela Davey on line.

- 1. Declare the meeting open**
- 2. Received apologies for absence:**

Penny Mathews, Malcolm Littlejohn, Donal Roche, Colin Norris, James, Jimmy, Jerry Hone, Karen McGrath, Tim Burges, Joanie B, Melodie Tyrer, Emilia Pawlus, Dave Carter, Ian Sykes, Katie Trevis.

- 3. Approve the minutes of the 2022 AGM**

The minutes had not been reviewed so agreed to postpone the approval until EGM in 2024.

- 4. Honorary Secretary's report**

No major items to report.

- 5. To receive the Honorary Treasurer's report including report from the Social Secretary**

I am pleased to be giving the Treasurer's report for the 16th time.

I am also pleased to say the club's income in normal terms has risen by 10% this year if you exclude the final COVID grant received last year. Much of this is down to the Fit income from the solar panels and from the canteen, bar and fantastic socials. A massive thank you Bob Aldridge, Gill Davis and her social team and everyone that has contributed to the canteen this year. I remember the hard work involved in organising and running a club social so kudos to everyone involved this year.

On the expenses front we have been very busy. Normal day to day club running costs have increased as expected with the high inflation running in the year but we have also invested in a new storage container unit, painted the club house, fitted new security gates and garage door, bought a new safety boat trolley, replaced the boiler and commissioned an architect to draw up some plans for changes to the clubhouse (Matt will provide more on the club development later). Most of these expenses have been posted to the fixed assets on the balance sheet so this is why the depreciation figure has increased.

These have all resulted in the club showing a loss of £4K for the year. This was expected and nothing to be concerned about.

At the AGM last year I decided it wasn't time to increase membership and boat storage fees as we had significant amounts in the bank, the cost of living crisis was hitting hard and we had no real development plans. This year I believe we have a significant development plan which can be evidenced by report to be given later and the investments already made. Costs are still increasing and we need to ensure the club remains in good financial shape to provide the service and facilities the members expect.

I am proposing a 6% increase in all membership fees and boat spaces meaning a family member with a racked boat will pay £227 an increase of £13. This is the first increase in membership fees for 6 years and when compared to our neighbouring clubs we remain very good value for money. For instance the same membership at Worthing sailing club is £420, Shoreham SC & Adur are both £350.

You will hear about some medium and long terms development plans for the club which include making better use of our facilities for the wider community and we have already started this with some charity events being held at the club. There is also thoughts about changing the status of the club to a CASC (Community Amateur Sport Club). These are still at the very early investigation stage but would open up a host of funding opportunities for development. What it means overall for the club still needs to be fully understood and no decisions would be made without full consultation and membership approval.

Overall the club remain in good financial shape.

Roger: Question what is the membership split – see membership details.

Karen: Do we need to increase fees when there are cost of living challenges. A: To build reserves to prepare for potential new engine and cover increasing costs.

Diana: Is the increase going to fund the development – A: no.

Mike: Is there a 5 year projection – A: yes it will be online

Membership secretary

Barry presented membership details – see appendix for details.

Membership will be moving to emails this year. It will be communicated through usual channels.

Diana: Can we update the membership fees on the website to make them more obvious

Alan: Suggested a link or adding a document to the email.

Action: Update membership files

Social secretary

Gill presented a summary of the year of activities.

Have prepared a calendar of events for 2024 to help people volunteer to support – more volunteers needed.

Please book for the end of year event.

Bob T provided additional words – a word of thanks for Gill's efforts in developing the social calendar.

6. To adopt and sign the balance sheet and accounts as certified by the Honorary Accounts Examiner

Passed unanimously.

7. To receive the Sailing Secretary's report

A historically low number of sailing events – probably down to the hand we have been dealt.

Advice promoted for safety boats to focus on people (rather than boats)

See sailing report in Appendix.

Need a training officer.

Alan: Is the low number of events repeated across the national level – indication is yes.

Alan: Any progress on using lights for start sequences – it has been discussed in past with mixed feedback – will keep on the topics to discuss.

Nick: Regarding slow fleet, we have had someone to promote youth sailing. Will – yes we are actively looking for someone.

Bob T: Slow fleets often only sail one race, is there something we can do about it.

Bob T: Do we have enough qualified safety helms? Will – yes this is being discussed.

Todd: Could the slow fleet be re-organised to allow racing with other fleets.

Todd: Can Race officers to have more flexibility to delay the race start. Will – yes we have already updated the advice to allow a delay of up to 2 hrs.

Alan: It would be nice to have a sailing week – Matt, it needs a volunteer to organise – Craig, you need to bring the infrastructure in place to including socials – Karen, Worthing Sailing club used to do this and it needs a large volunteer team – Matt, if anyone wants to volunteer please step up.

8. To receive the Commodore's report including development group update

Reflection on 3 years in the role of Commodore.

In my first year taking over from Sean we were in the midst of Covid. The Club bounced back well and recovered from dwindling numbers. This was no accident and was down to the actions and time of many members. Our Development Plan has provided direction and guidance for the future of both our sailing, diversification of members and development plans for the clubhouse.

Our swimming members are a brilliant example of this diversification. There was a lot of support for this at the time as well as those that doubted the wisdom of diversifying in this way. From my perspective this has been the most positive change. Our swimming (watersports) members have brought great energy and enthusiasm to the Club and have integrated brilliantly. They have taken on key roles in the Club and we are far better for their inclusion.

We have built a SUP hut and now need a decent summer along with a concentrated effort to attract new SUP members. We have a LSC Open Day planned next year at the beginning of the Summer that will help us to share the merits of our Club and great community.

The Training has brought in a number of new families and members, many of whom have renewed memberships and brought boats. The training takes considerable effort and I would like to thank Colin, Dave, Barry, Bob, Nick, Paul, Andy and others for all their time over the past 10 years since it has been running. The Training offer has changed to reduce the burden on instructors time and it would be a shame to see this work ebb away.

Thank you

Thank you to the Main Committee, new and long serving members. Special thanks to Sean who is leaving after 6 years as Vice Commodore, Commodore and Rear Commodore. Special thank also to Simon for taking over as Commodore but also in doing the rota. To Barry as membership sec and supporting the changes but also all the same jobs around the club. Bob as Bosun returning to the committee having left just the year before. To Gill and the new Social Committee that is injecting so much life and fun back into the club. Thanks also to Tom for his role keeping us all informed on

the events and communications and to all the other members that have always and continue to do so much around the club.

Future

We must continue to evolve and develop LSC. The average age of our sailing members continues to rise and overall our racing numbers are reducing. We need to breath life into our sailing by attracting families and young sailors and making the Club an enjoyable place to spend time. I believe we must continue to diversify and to make the best use of our position, venue and assets. We need to be welcoming to new members and not hide away behind the chain link fence. We need to do this together and step up to volunteer where needed and engage in the club activities that people work so hard to put on. If we do this our future is bright.

Matt

Commodore

Richard - Where volunteers are needed, please can you add the skills required.

9. Election of the officers, committee and honorary accounts examiner:

Flag Officers:

- Honorary Secretary Peter Fussey and Honorary Treasurer Andy Carter offer themselves for re-election. Will Apps proposed Simon Mathews Seconds
- Simon Mathews is proposed for the post of Commodore by Peter Fussey and seconded by Matt Carter.
- Matt Carter is proposed for the post of Rear Commodore by Peter Fussey and seconded by Simon Mathews.

All positions passed unanimously

Committee members:

- The following members offer themselves for re-election: Angela Davey (Safety boats), Barry Simmons (Membership Secretary), Diana Croker, Tom Williams (Communications), Gill Davis (Social Secretary), Melodie Tyrer (Swimming), Robert Trevis (Bosun), Will Apps (Sailing Secretary) and Liz Hills.

All positions passed unanimously

In accordance with rule 26, Andrew Carter proposes and Peter Fussey seconds Chay Took for Honorary Accounts Examiner

Passed unanimously

10. To confirm the re-election of honorary members: Mark Littlejohn, Don Allwright, Dave Carter and the Commodores of our neighbouring clubs. Propose Colin Norris as a honorary member in recognition of his dedication and contribution to the club. Proposed by Barry Simmons and seconded by Diana Croker.

Passed unanimously

11. Proposed change to rule for honorary membership to give honorary members (excluding commodores of our neighbouring clubs) full voting rights.

Change rule 8.(c) to read 'It will be noted that categories C, D, F, H, J, K, L and Commodores of our neighbouring clubs that have honorary membership have no voting rights.'

Proposed by Peter Fussey and Seconded by Matt Carter.

Nick - A missed opportunity in view of LSC's recent focus on broadening inclusion; better to add this proposal to wider review of voting rights of all LSC membership categories.

Karen – do people get honorary membership above a certain age.

Matt – there is a limited number of Honorary member so they are not going to over influence the club. The MCM have taken it on board to review the membership categories.

Craig – it is a positive step as it removes one anomaly, and kicks off a wider discussion about the different membership categories.

Mike – would like to withdraw the motion.

Bob T – seems to be going in the right direction – would like to see the other membership categories considered by the next AGM.

Diana – perhaps it is better to postpone.

Barry – we are just talking about small number of individuals.

Alison – member of swimming section and surprised not to have a vote.

Roger – use this as a trigger to have an EGM.

Craig – this has come about because of the new membership category.

For: 14 Against: 4 Abstain: 8

12. Andrew Carter proposes, seconded by Matt Carter, to increase all the membership & boat storage fees by 6% taking the price of a full member from £142 to £151 and a large mastod boat from £105 to £111.

Simon – to clarify it is to increase all membership and boat fees by 6%

Passed unanimously

13. Proposed changes to update our rules to reflect equality, diversity and inclusion will be presented.

Matt - Will bring into the EGM

Nick – expand to include updates in speed of communication and offered to help.

14. Any Other Business

Andy: We should add watersports to the AGM agenda. Wide agreement to add to AGM agenda for next year.

Richard: Would the committee consider renaming the club? A: There are no current plans but happy to discuss.

Simon: Thank you for welcoming me as Commodore. Thanks for Bob A and Neil behind the bar.

Bob T: We desperately need to get the canteen up and running.

Open positions: Training Officer, Duty Man (Todd)

Action: Request for meeting minutes to be on the notice board.

15. The meeting was formally closed.

Appendix: Sailing and Finance Reports

Sailing Secretary Report – December 2023

- A challenging year weather wise, anecdotally worst in memory for many – 6 in ten races happened.
- At 223 entries to all series, participation was 10% down on previous years, likely to have been impacted by the level of lost races.
- Spring, Summer B and Autumn series were hardest hit. Spring, Summer A were more successful, and the Club Championships weekend was a highlight.
- More details on races stats attached, along with the summary of race series results.

Sailing Provision

- Safety discussed over the season, and at the wider Club meeting in October. Advice to Race Officers and Safety helms reviewed and updated – focus being people over equipment.
- Improved communications this year with more prompt results and regular reporting to celebrate the outcomes of series – big thanks to Tom for all the uploads.
- Training Days successfully run again in 2023, with a new approach focussed on transition to racing. Huge thanks to Maj and the many who support this – a critical feature of any active sailing club and important to sustaining the future of the club – **we need a Training Officer for 2025** – Matt will step back after 2024. We can be flexible on our provision.
- **Duty rota is a concern for next year** – we still do not have anyone to replace Simon.

Races run

	2023	
Races	56	59%
Fast	31	67%
Medium	32	70%
Slow	11	24%
Mixed	23	47%

Competitor turnout (at least one race in each series)

	2021	2022	2023
Turnouts	250	249	223
Fast	49	49	52
Medium	74	65	69
Slow	23	33	25
Mixed	104	102	77

Future

- We will carry forward actions regarding improved safety – ideas including recovery system, inductions for duty holders, tool box talks.
- We need to consider a boost to the Slow Fleet.
- The calendar is finalised for 2024. Training dates TBA.
- We will maintain the clubs external profile targeting 2 opens in 2024 – ILCA and RS Aero, in light of our growing fleet. RS 700 will be back in for 2025. We are moving next years opens to Saturdays to reduce the impact on members own sailing opportunities.
- Only Spring and Autumn series will run to miss high Ades.
- In discussion with Shoreham SC, we have aligned Battle of the Beaches to coincide with the Festival of the Sea in June.
- The Club Open Day is planned for the first weekend in June.
- Tying up with Social Team for 4 pursuit races, and looking into the idea of an

Olympics Celebration Event in August to coincide with swimming and sailing activities.

THANKS TO ALL THE HELPERS and fingers crossed for fuller year of sailing in 2024.



2023 Season Results Summary

2023 Easter Series Results

Fleet	1st Place	2nd Place	3rd Place
Fast	Simon & Penny Mathews (RS 400)	Ian Gilbert (Aero 7)	Matt Carter (RS 700)
Slow	David Trout (ILCA 6)	Johnny McKeown (RS AREO 6)	Barry Simmons (Comet)

2023 Spring Challenge Cup Series Results

Fleet	1st Place	2nd Place	3rd Place
Fast	Louise Johnson (RS AERO 7)	Matt Carter (RS 700)	Peter Fussey (RS AERO 7)
Medium	Todd Grady-Gales (ILCA 7)	David Trout (ILCA 6)	Tom Williams (ILCA 7)
Slow	Angela Davey (Topper)	Jimmy Gander (Pico)	Barry Simmons (Comet)

2023 Summer Series A Results

Fleet	1st Place	2nd Place	3rd Place
Fast	Pete Matthews (RS AERO 7)	Louise Johnson (RS AERO 7)	Roger & Kate (Laser II)
Medium	Will Apps (ILCA 7)	Jimmy Carter (ILCA 6)	Alan Simmons (Streaker)
Slow	Mack Johnson (RS Tera Pro)	Barry Simmons (Comet)	Angela Davey (Topper)

2023 Summer Series B Results

Fleet	1st Place	2nd Place	3rd Place
Fast	Pete Matthews (RS AERO 7)	Roger & Kate (Laser II)	Neil Fulcher (Contender)
Medium	David Trout (ILCA 6)	Tom Williams (ILCA 7)	Mike Theo (ILCA 7)
Slow	Angela Davey (Topper)	Barry Simmons (Comet)	Mack Johnson (RS Tera Pro)

2023 Wednesday Evening Series Results

Fleet	1st Place	2nd Place	3rd Place
	Tom Williams (ILCA 7)	Ian Gilbert (RS AERO 7)	Oliver Judge (ILCA 7)

2023 CLUB CHAMPIONSHIPS (Atkins & Owen Series)

Fleet	1st Place	2nd Place	3rd Place
C'Ship	Karan McGrath (RS AERO 7)	Todd Grady-Gales (ILCA 7)	David Trout (ILCA 6)
Atkins Series	Karan McGrath (RS AERO 7)	Dave Penwarden (RS AERO 7)	Roger & Kate (Laser II)
Owen Series	Todd Grady-Gales (ILCA 7)	David Trout (ILCA 6)	Johnny McKeown (RS AREO 6)

2023 Commodores Cup

Fleet	1st Place	2nd Place	3rd Place
Fast	Pete Matthews (RS AERO 7)	Simon & Penny Mathews (RS 400)	Dave Penwarden (RS AERO 7)
Medium	David Trout (ILCA 6)	Alan Simmons (Streaker)	Bob Aldridge (ILCA 6)
Slow	Barry Simmons (Comet)	Angela Davey (Topper)	Morgan Williams (RS Zest)

2023 Autumn Series

Fleet	1st Place	2nd Place	3rd Place
	Jimmy Carter (ILCA 6)	Todd Grady-Gales (ILCA 7)	Matt Carter (RS 700)

2023 Season Sailing Summary

Competitor turnout (at least one race in each series)

	2021	2022	2023
All series (cumulative)	250	249	223
Fast	49	49	52
Medium	74	65	69
Slow	23	33	25
Mixed	104	102	77
Easter Series	27	20	16
Mixed	27	20	16
Spring Series	40	43	35
Fast	15	16	11
Medium	20	18	21
Slow	5	9	3
Summer A	33	50	40
Fast	10	16	13
Medium	18	21	18
Slow	5	13	9
Summer B	30	29	31
Fast	9	12	12
Medium	16	11	14
Slow	5	6	5
Wednesday Evening	34	44	32
Mixed	34	44	32
Club Championships	24	26	23
Mixed	24	26	23
Commodore's Cup	43	25	40
Fast	15	5	16
Medium	20	15	16
Slow	8	5	8
Autumn Series	19	12	6
Mixed	19	12	6

Races run

	2023	
Races	56	59%
Fast	31	67%
Medium	32	70%
Slow	11	24%
Mixed	23	47%
Mixed	4	40%
Races	10	83%
Fast	10	83%
Medium	9	75%
Slow	2	17%
Races	9	90%
Fast	8	80%
Medium	9	90%
Slow	4	40%
Races	4	40%
Fast	4	40%
Medium	4	40%
Slow	2	20%
Mixed	10	53%
Mixed	8	100%
Races	10	71%
Fast	9	64%
Medium	10	71%
Slow	3	21%
Mixed	1	8%

LSC accounts

LANCING SAILING CLUB						
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2023						
1	Canteen, Bar & Social account			2023		2022
				£	£	£
	-					
	Bar & Canteen (Excl. Socials)			793		(12)
	Social Events			1,852		476
					2,645	464
NB: Bar & Canteen incl. all bar stock purchases Socials excl all bar stock purchases						
2	Tangible fixed assets					
		Land	Club-house	Fixtures & fittings	Club Boats	Safety boats
		£	£	£	£	£
	Cost or valuation					
	As at 1 October 2022	19,363	290,304	33,007	16,908	36,845
	Additions	-	-	11,849	-	2,100
	Disposals	-	-	(1,388)	-	-
	As at 30 September 2023	19,363	290,304	43,468	16,908	38,945
	Depreciation					
	As at 1 October 2022			26,133	14,261	34,928
	Charge for the year			4,666	663	1,004
	Disposals			(1,333)	-	-
	As at 30 September 2023			29,466	14,924	35,932
	Net Book Values					
	As at 30 September 2023	19,363	290,304	14,002	1,984	3,013
	As at 30 September 2022	19,363	290,304	6,874	2,647	1,917

LANCING SAILING CLUB						
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2023						
				2023		2022
				£	£	£
	INCOME					
	Membership income			20,517		20,913
	Canteen & Bar			793		(12)
	Social account			1,852		476
	Bar account	1		-		-
	Opens events			-		367
	FIT Income			4,149		2,908
	Other			25		3,493
				27,336		28,145
	EXPENSES					
	Telephone			619		-
	Rates and water			-		-
	Light and heat			923		782
	Insurance			4,801		4,509
	Printing, postage and stationery			875		1,189
	Subscriptions			725		695
	Petrol and oil			774		640
	Engine maintenance			2,834		1,357
	Premises maintenance			9,234		6,177
	Trophies and prizes			398		928
	Loan interest			-		-
	Sundry expenses			-		165
	Legal and professional			3,380		398
	Club boat maintenance			360		1,173
	Depreciation & Loss on Disposal			6,388		4,061
				(31,311)		(22,074)
	SURPLUS FOR THE YEAR			(3,975)		6,071
	GENERAL RESERVE BROUGHT FORWARD			365,923		359,852
	GENERAL RESERVE CARRIED FORWARD			361,948		365,923

LANCING SAILING CLUB				
CASH FLOW FOR THE YEAR ENDED 30 SEPTEMBER 2023				
			2023	2022
			£	£
	BANK O/BAL		44,819	40,413
	INCOME			
	Membership income		20,517	20,913
	Canteen		793	(12)
	Bar & Social account		1,852	476
	Opens events		-	367
	FIT Income		4,149	2,908
	Other		25	3,493
	Loan		-	-
	TOTAL INCOME		27,336	28,145
	EXPENDITURE			
	Telephone		619	-
	Rates and water		-	-
	Light and heat		923	782
	Insurance		4,801	4,509
	Printing, postage and stationery		875	1,189
	Subscriptions		725	695
	Petrol and oil		774	640
	Engine maintenance		2,834	1,357
	Premises maintenance		9,234	6,177
	Trophies and prizes		398	928
	Loan Payments & Interest		-	-
	Sundry expenses		-	165
	Legal & Professional		3,380	398
	Club Boats		360	1,173
	Fixed Asset Purchase & Disposals		13,949	6,103
	Stock & Floats		179	(378)
	TOTAL EXPENDITURE		39,051	23,739
	Total Cash Surplus/(Shortfall)		(11,715)	4,406
	BANK C/BAL		33,104	44,819

LANCING SAILING CLUB				
BALANCE SHEET AS AT 30 SEPTEMBER 2023				
			2023	2022
			£	£
	FIXED ASSETS			
	Tangible fixed assets	3	328,665	321,105
	CURRENT ASSETS			
	Bar stock		159	159
	Canteen stock		20	20
	Cash and floats		44	44
	Cash at bank Current accounts		33,060	44,596
			33,283	44,819
	CURRENT LIABILITIES			
	Loans		-	-
	NET CURRENT ASSETS		33,283	44,819
	LIABILITIES DUE AFTER ONE YEAR			
	Loans		-	-
	NET ASSETS		361,948	365,924
	REPRESENTED BY:			
	General reserve		361,948	365,924

AGM Finance report

Membership Numbers

Category	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	
Associate	3	5	6	2	0	0	1	0	0		0
Full	17	16	27	27	25	26	28	28	26	24	-2
Family	65	64	65	59	58	51	41	56	52	51	-1
Honorary	8	7	7	10	8	8	7	8	8	3	-5
Junior	2	3	3	3	10	17	5	9	11	5	-6
Senior	5	4	5	6	5	6	7	6	4	6	2
Student	4	3	3	6	6	4	4	3	3	1	-2
Young adult	1	1	3	1	4	3	0	2	1	1	0
Water Sports								5	17	22	5
Total	105	103	119	114	116	115	93	112	122	113	-9

Category	2013/14	2014/15	2015/16	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2022/23
Full, Fam & Watersports Members	82	80	92	86	83	77	69	84	95	97
Total Excl. Honorary	97	96	112	104	108	107	86	104	114	110
Subs Incl. Boat fees	19,403	17,997	20,670	20,750	20,177	20,924	17,126	16,832	20,913	20,517
Avg subs per Full/Fam member	237	225	225	241	243	272	248	200	220	212
Avg fee increase/decrease	18%	-5%	0%	7%	1%	12%	-9%	-19%	10%	-4%

